

ABANDONMENT NOTICE

Date: _____

TO: _____

FROM: _____

NOTICE IS HEREBY GIVEN that the property at _____ (address) is considered abandoned as of _____ (date). This action is being taken for the following reasons:

There has been no activity at the property, suggesting it has been abandoned.

(Landlord must circle one of the following.)

- a) You have been gone for at least 7 days without telling your landlord, and rent is more than 10 days past due, but your possessions are still in the home.

OR

- b) You have been gone, removed all your possessions, and rent is more than 5 days past due.

- 1) **You have 5 days from the date of this notice to inform the landlord or agent that you have not abandoned the property.**

- 2) **If you do not respond within 5 days, the landlord or agent will take steps to regain possession of the property. This includes changing the locks, making a list of any belongings left behind, and storing them for 14 days. After that, they will be sold or thrown away.**

- 3) **Please call _____ for information on how to regain entry and retrieve your belongings.**

Hand Delivered this date: _____

Certified Mail this date: _____

Tracking No. _____